

Tuition and Fee Refunds and Procedures

This policy applies to students who formally withdraw, via submission of the Austin College Application for Withdrawal form, from the Austin College PA Program after depositing and considers the resources Austin College commits to when planning for students in the program. Students who withdraw from the College will receive tuition and fee credit based on the timing of their withdrawal as depicted in the schedule below. Please refer to the PA Program billing periods in the *PA Program Student Handbook* for specific dates.

Tuition and Experiential Learning Fee Refund Schedule

Tuition and Experiential Learning Fee Refund Schedule Time Period	Amount Credited
Prior to the first day of the billing period	100%
During First week of the billing period	80%
Second week of the billing period	75%
Third week of the billing period	50%
Fourth week of the billing period	25%
After fourth week of the billing period	0%

All tuition and fee credits are determined by the Austin College Business Office. Note that the experiential learning fee is billed at the beginning of the first billing period for each academic year (50% billed at the start of the first billing period of academic year one and the remaining 50% at the start of the first billing period of academic year two. Therefore, only students withdrawing during these two billing periods will have a fee credit. Withdrawals during any other billing period will consist of a tuition credit only.

Any refund made to the student will come only after federal, state, and Austin College financial aid programs are reimbursed according to financial aid refund policies. The policies are available in print from the Financial Aid Office. Federal law requires that any Title IV aid refund be paid back first to Federal Direct Loan Programs. Refund checks are mailed to the student's home address as noted on the Austin College Application for Withdrawal.

